

School Advisory Council Minutes
Prospect Road Elementary School
October.4, 2023

Discussion Items	Minutes
Call to order	Time: 6:00 PM In Attendance: Ashley Coons, Kattie Misener, Shirley Beth McNeil, Emily Roeding, Cara Martin, Jessica Morrissey, Kelly Carlton, Jennine Hardiman, Malena Matthews, Kim Michaud Regrets: N/A
Approval of agenda	Approved by: Shirley Beth Seconded by: Kelly Carlton
Approval of previous meeting minutes	Approved by: Kelly Seconded by: Jessica
Business arising from the meeting minutes	<ul style="list-style-type: none"> ● Organize workshops for students- looking to partner with IWK and school psychologist (anxiety, stress management, social media, peer relationships).- schools plus, school social worker, school counsellor- reached out to all members about workshops for students and parents. Could be for students in the day and parents in evening. Perhaps around PT- Aim for November. ● Consider a parent night on how to support students as a team.- extension of above. ● School psychologist to work with 4s and 5s to help teach self regulation skills targeting specific areas to support (regulating emotions, monitoring our own behaviors, persevering, planning ahead, inhibiting impulses, organizing time and space, setting priorities, delaying gratification). - New school psychologist this year- Admin asked her to continue this action that the previous school psychologist did and she is willing to do so. ● The Role of the SAC- New members will have a chance to review in the fall. School Advisory Councils Education and Early Childhood Development (ednet.ns.ca) The Role of the School Advisory Council Meetings - YouTube The Role of the School Advisory Council - Membership – YouTube.
School Events	<ul style="list-style-type: none"> ● Curriculum Night- goal of night is to share knowledge about curriculum- discussion about whether the curriculum is being received. Conversation took place around whether the scavenger hunt was the best style. It seems to be well received and there has been good feedback but is the curriculum is being understood? <ul style="list-style-type: none"> - wonder if the info shared is understood if there are language barriers?

	<ul style="list-style-type: none"> - wonder if curriculum is available through HRCE in other languages - parents like to ask the questions organically rather than one half hour than another presentation. Ultimately this style has been shared as being successful.
<p>Student Success Plan Update / Principal's Report</p>	<ul style="list-style-type: none"> ● P-2 Literacy Data- went over data showing growth October-May. PRES is in the top schools in the Hfx West schools ● Data looks at: how are students doing and how do you know, what is the criteria to measure progress of student achievement/well being, what will be done to impact the learning for each student, what is the assessment focus for students. ● Math Action Steps- coach on site- rote counting using pacing guide- using time wisely for practice (ex- in line waiting for phys ed), short cycle- gathering evidence during shorter chunks of time and reflecting back ● Student Well-Being Survey- started the year with this. To reach Math and Literacy, you first need to have well being. Action steps- circles, prioritizing emotional and physical safety. Play space boundaries changed to ensure safety. Pre primary continue to be in their space. Courtyard- have a quiet space for lunch time- this will happen once more lunch monitors are secured.
<p>New Business</p>	<ul style="list-style-type: none"> ● PRES SAC Bylaws – Criteria for Community Members, Terms for Parent/Staff/Community Members ● Parents have a term of 3 years. If you want to continue, you can put your name forward for a re-election. If 4 or more want it, they write a blurb and share it with the community for voting. Teachers- term of 3 years Community- 2 years Discussion on membership and who are at the end of terms next year- Shirley Beth, Ashley Discussion took place as to look closely at the bylaws as there appears to be room for renewal of terms if there are no others that are interested. Discussion took place about a staggering of those who leave if there was a time that all were at their max timeline. ● SAC Chair- Kattie Misener ● SAC Secretary- Ashley Coons ● School Photographer- Great feedback. Some hope about additional backdrops. Some confusion about the online order and paper orders (print size was small). Lates- they are very supportive. They are also great with supporting retakes. Discount with junior high was helpful and appreciative. ● Lunch monitors continue to be a challenge. ● Grant to try and have HCU come in to provide lunch lessons

	<ul style="list-style-type: none"> ● Discussion about PTA- community wonder about event planning- discussion about having a parent fundraising committee/event committee. Fundraising policy can support this.
Special Reports and/or Presentations	<ul style="list-style-type: none"> ●
Policy Input	<ul style="list-style-type: none"> ●
SAC Grant Spending	<p>November agenda- to vote on these:</p> <ul style="list-style-type: none"> ● Request funding for UFLI Resources for P-5 Teachers- phonics support for students. Follows rules for letter sounds- learning in a progressive order which improves reading overall. Spelling goes hand and hand.- wonder- how can parents support the use of these programs. It is not a style that families would be familiar with. Could this be included in the information session for parents? ● Request funding for Handwriting Without Tears Resource for Grade Primary and Grade One (progression on letter creation). SAC purchased it last year. ● Request funding for Math Resources P-3 (Dice, playing cards, counters, containers)- PD on Math fluency has been ongoing. Math skills are explored in a progressive way as well. The creation of the math kits are helping build Math fluency. ● Request funding for PM Online, Grades P-3 - wonder what data can be pulled to see whether students are using the online program. <p>SSP action- find out what students are doing with reading programs- if they are not using the online, do they have access to hard copy books.</p>
Additional Agenda Items Added:	<ul style="list-style-type: none"> ● Rationale: remaining over cap in Grade Primary Nearing (23 students)- province had caps- hard cap is 22- to move under cap, there would be a lot of movement to create 2 P/1s (from Primary and straight 1)- moving 11 students which would affect students and their families. They are already settled into classroom routines. Solution- classroom teacher and specialist teachers wrote a letter about keeping class as it. There are supports in the room for the group of 23. <p>October 15 onwards, any more added in will not affect cap</p> <p>Unanimous vote to keep P Nearing at 23 rather than move to the two P/1s</p>

	Uncompleted: setting SAC meeting dates for the year - to be completed through email.
Next Meeting	Date: Time: 6PM-7PM
Adjournment	Time: 7:22