

School Advisory Council Minutes

Date: June 10th, 2025

Prospect Road Elementary School

Discussion Items	Regrets: Shirley Beth McNeil, Jessica Morrissey In Attendance: Susan Sullivan, Sara Burdett, Kattie Misener, Kim Michaud, Malena Matthews, Kelly Carlton, Cara Martin, Emily Roeding
Call to order	Time: 6:04PM ADT
Approval of agenda	Approved by: Sara Burdett Seconded by: Cara Martin
Approval of previous meeting minutes	Approved by: Cara Martin Seconded by: Sue Sullivan
Business arising from the meeting minutes	Previous minutes to be all approved via email, Kattie will email them out.
School Events	Arts Night April 10th Bingo May 4, 2025 Spring Fling June 7th Parent's Night - student well-being <ul style="list-style-type: none">• All were successful events. Arts night had higher attendance. Positive feedback on the spring fling. Bouncy castles, Cake Walk, fire truck and glitter tattoos were very active stations.• Request: Regarding school events when donations are collected, is it possible to have thank you letters from the school to give when the donations are received? Yes, this can be created for future events when collecting donations from businesses.
Student Success Plan Update / Principal's Report	

New Business

School Vision Statement

The province has a new code of conduct. This is to be in place for next year. There is also a vision statement for each school along with a School Matrix. Staff on April 30th, considered these items and brainstormed ideas. A draft vision statement has been created and reviewed by SAC members. A finalized statement is to be ready for September 2025.

School Matrix (Guidelines for behaviour for school)

Respect ourselves, others, and property.

Will also get student feedback on this School Matrix.

SAC Annual Report

Need to submit a report to the province. Drafted version pulled from minutes. It was reviewed by SAC members.

School Photographer for 2025/26 (Adams versus Lifetouch)

Do both offer extra images? Adams does, Uncertain for Lifetouch

Will we get a deal with Brookside Junior high (children are in both schools)?

Adams does offer this if they are also the photographer for that school.

Seems like comparable prices, Adams offers more prints for the price

Unanimous vote for Adam's photography.

2025/26 SAC Members & Chair Nominations

Jessica will be stepping down.

Kelly will be stepping down.

Kattie has been chair for 4 years (max duration was extended), required to step down from chair position.

Kattie will stay on as a community member.

New chair gets voted on in September 2025, and must be a parent role.

3 parent roles, 1 of these must be a chair.

Sara and Emily will be returning parents

Prospect Bulls Presentation

Struggling with girls' enrollment in sports, they want to do a presentation for sport within the school. They have a U16 team. Could the team come, watch and play? Young coaches come and speak? Grade 9 ages basketball come out? This would happen in September 2025.

Inquiry: What is the dismissal procedure at the end of school day? Could there be improvements?

Starts within the classroom students are on lists according to destination, teachers ensure they are in proper lines.

If there is a change for a student, then a message would be sent down by the secretary to provide the teacher with direction. The teacher could also be emailed though it is not a timely nor guaranteed method. Consider both methods of contact to increase message awareness.

Updates on increased cleanliness of bathrooms

Cleaners not saying they do not have effective cleaning items. There are ongoing toilet cleaning issues. They want to do bleaching of floor tiles and hoping to get this done over the summer.

	<p><u>Buddy reading</u> Suggested idea of community volunteers to aid with reading(buddy reading). Is it a possibility? Yes.</p> <p><u>Volunteer checks</u> There is a new process to update checks to volunteer at the school, these can now be done within 3 days. This is online, NS province check. Once the check is done, use it within 3 months, to keep valid for approximately 3 years.</p>
Special Reports and/or Presentations	
Policy Input	
SAC Grant Spending	<p>planning use of The SAC Innovation Fund \$10,000: welcome space includes all cultures</p> <ul style="list-style-type: none"> • Turn the courtyard into a learning and eating space where children and families can gather. Table and bench sets, window boxes, pea stone, sunshade, mulch, canopy hardware, metal shed, 3 sensory paths indigenous, math and literacy themed • Greenhouse, hire a hen program to lay chickens, art mural cultural representative • Bathroom stalls – positive messages and images • Estimated cost ~\$9959 of listed items and money must be spent by June 2025. • Consider mini committees to handle, and messages out to community ask for occasional help <p>Innovation Grant – Spending money update:</p> <p>3x 8-Person Table = 1000.47 --- Received 4x Table/bench = 1034 ---- Received 6 Pack Window Boxes = 62 ----- Received 20x 20 kg Pea Stone = 185. Mulch Slue = 195 ----- Received Outdoor Sun Shade = 128 ----- Received Canopy Hardware = 65 ---- Received Metal Garden Shed = 390 --- Received Sensory Paths (indigenous, math, literacy) --- 2 Received, 1 Ordered Landscaping = 2000-2900 1x Green House = 194 ---- Reconsidering. Art Mural = \$600 Indigenous Path = 417 --- Ordered Bathroom Sensory on Stalls = 300 ---- Received</p> <p>Consider using some money for a larger BBQ for events. Update on landscaping prices tomorrow. If costs permit, consider more seating.</p>

	Bathroom decals require deep cleaning to install. Consider paint for painting risers of outdoor front stairs.
Additional Agenda Items Added:	
Adjournment	7:26PM ADT.