

**School Advisory Council Minutes**

**Date: January 22, 2025**

**Prospect Road Elementary School**

<b>Discussion Items</b>	<p>Time: 6:00PM AST.</p> <p>In Attendance: Kattie Misener, Cara Martin, Kim Michaud, Susan Sullivan, Sara Burdett, Jessica Morrissey</p> <p>Regrets: Shirley Beth McNeil, Emily Roeding, Malena Matthews, Kelly Carlton</p>
<b>Call to order</b>	<p>6:02PM AST.</p>
<b>Approval of agenda</b>	<p>Approved by: Jessica Morrissey</p> <p>Seconded by: Sara Burdett</p>
<b>Approval of previous meeting minutes</b>	<p>Approved by: Kattie Misener</p> <p>Seconded by: Susan Sullivan</p>
<b>Business arising from the meeting minutes</b>	
<b>School Events</b>	<ul style="list-style-type: none"><li>● Hot breakfast 2x per month. Next ones are planned as follows: January 31st (English muffins and jam), February 14th (strawberry smoothies).</li><li>● Winter Bingo - Kid themed in the gym. Tables are secured.</li><li>● Variety show, Wednesday 19th February</li><li>● Multicultural fair in March</li><li>● Arts fair in April</li></ul>
<b>Student Success Plan Update / Principal's Report</b>	<p>Math and Literacy update - student progress</p> <p>Literacy: Primary-3 class information has been updated. 127/147 students are meeting or approaching where they should be.</p>

	<p>Math: Primary-3 December report cards show 100/109 developing as expected or well developed. The remaining is the ones that should receive extra support</p> <p>Math: Grades 4-5 based on December report cards. 73/87 students are developing as expected or well developed. In math they have resource and math modeling for the teacher support.</p> <p>Supports that teachers are receiving:</p> <ul style="list-style-type: none"> <li>- UDL universal design for learning: Teachers are following and learning from Katie Novak design for teaching.</li> <li>- Improving writing put out by HRC. What to focus on in class.</li> <li>- If/Then resource.</li> <li>- For grade 3/4s Lessons learned documents put out by the province, this is in response to grade 3 assessments. Lessons learned are the areas to focus on gaps in learning.</li> <li>- Grade primary – 2 Have decodable readers with indigenous themes.</li> <li>- Grade 2-5 teachers will do math fluency program – showing math fluency importance in higher grades. Math fluency = not memorizing, but understanding why.</li> </ul>
<p><b>New Business</b></p>	<p>Requests:</p> <ul style="list-style-type: none"> <li>- Grade 3/4 requesting \$100 for a classroom subscription to a learning website? Twinkle Website – math and literacy.</li> <li>- Music Club requesting recorders ~\$300</li> <li>- SAC considering Friendship Benches ~\$500 for 2</li> </ul> <p>Holiday Concert</p> <p>Happy with improved seating, as some adjustments were made to the seat ties. Some issues reported with volume.</p> <p>Innovation Grant</p> <p>Starting to spend the funds. Should have a good idea of spending for next meeting.</p> <p>Cookbooks</p> <p>Consider sending out information to parents to start collecting recipes. Consider using google form to have people help and easily submit. The costs of cookbooks will be double checked.</p> <p>Concerts at BJHS</p> <p>Could use cafeteria to gather before going on the stage.</p> <p>Additional considerations: Concerns about daytime disruptions. Would</p>

	there be enough space for all grades to be within one showing? Or still do a daytime showing?
Special Reports and/or Presentations	
Policy Input	
SAC Grant Spending	<p>Planning use of The <u>SAC Innovation Fund \$10,000</u>: welcome space includes all cultures</p> <ul style="list-style-type: none"> <li>• Turn the courtyard into a learning and eating space where children and families can gather. Table and bench sets, window boxes, pea stone, sunshade, mulch, canopy hardware, metal shed, 3 sensory paths indigenous, math and literacy themed</li> <li>• Greenhouse, hire a hen program to lay chickens, art mural cultural representative</li> <li>• Bathroom stalls – positive messages and images</li> <li>• Estimated cost ~\$9959 of listed items and money must be spent by June 2025.</li> <li>• Consider mini committees to handle, and messages out to community ask for occasional help</li> </ul> <p>To date: Decals and shed bought, to order tables and benches and greenhouse. Plan to have most spending done prior to next meeting.</p> <p>Susan, Kattie and Sara will install decals. Won't do the hire a hen program.</p> <p><u>SAC grant remaining funds ~\$900:</u></p> <p>- Grade 3/4 requesting \$100 for a classroom subscription to a learning website? Twinkle Website – math and literacy. Was used last year.</p> <p>-Music Club requesting recorders ~\$300</p> <p>-SAC considering Friendship Benches ~\$500 for 2</p> <p>These provide a safe place to sit when seeking a friend. (would not be under the innovation grant as was not pre-approved under this program). Will ensure to differentiate bench.</p> <p>A hold on the request for the Music Club recorders was placed.</p> <p>Unanimous voted: <u>Approved</u> Twinkle website subscription &amp; Friendship bench. ~\$600. Remaining ~\$300.</p>

<b>Additional Agenda Items Added:</b>	
<b>Next Meeting</b>	March 5, 2025. 6:00PM AST.
<b>Adjournment</b>	6:54PM ADT.