

**School Advisory Council Minutes**

**Date:** October 16, 2024

**Prospect Road Elementary School**

<b>Discussion Items</b>	Time: 6:00PM ADT October 16, 2024  In Attendance: Kattie Misener, Shirley Beth McNeil, Emily Roeding, Cara Martin, Kelly Carlton, Malena Matthews, Kim Michaud, Susan Sullivan, Sara Burdett  Regrets: Jessica Morrissey
<b>Call to order</b>	6:04PM ADT
<b>Approval of agenda</b>	Approved by:  Seconded by:
<b>Approval of previous meeting minutes</b>	Approved by: Kattie Misener  Seconded by: Cara Martin
<b>Business arising from the meeting minutes</b>	Spending related to UFLI: To ask teachers if they prefer to share supplies (letters and sheets)? If so, ask teachers to share ideas or suggestions for direction of remaining funds.
<b>School Events</b>	<ul style="list-style-type: none"><li>● Halloween Dance next week. Still needs several more volunteers.</li><li>● SEC Starting fudge fundraiser in November 2024.</li><li>● Hot breakfast starts Oct 31<sup>st</sup>, 2024.</li><li>● Remembrance Day plans. Working on coordinating a day with veterans.</li><li>● To note, SEC next meeting is October 21st.</li></ul>
<b>Student Success Plan Update / Principal's Report</b>	<ul style="list-style-type: none"><li>● All schools have a plan, based on literacy, math and wellbeing</li><li>● Currently identified number of students for resource support in Literacy and Math. In Literacy, teachers will work closely with Resource Teacher, Early Literacy Support Teacher, and Speech Language Pathologist, to provide targeted instruction</li></ul>

	<p>in phonics, phonic awareness, spelling, oral reading comprehension, morphology, and vocabulary. Within Math, upper elementary teachers will support student learning in the area of computational fluency. All teachers will co-teach and access mentors when seeking additional instructional practices in support of student success.</p> <ul style="list-style-type: none"> <li>• Grant – The SAC Innovation Fund \$10,000 is to support student well-being within the school. Results from the Provincial Student Success Survey last Spring (Grade 4-5) were positive. 100% felt their teachers believe they can do well in school, 84% felt they belonged, ~39% at some time felt unsafe. Where can we still make improvements? – safety, feeling valued, showing their culture, reducing teasing?</li> <li>• Currently into October 2024 collecting data to determine if students are meeting expectations. Then we will work toward making that number larger.</li> </ul>
<p><b>New Business</b></p>	<p>New members: Susan Sullivan (community member), Sara Burdett (parent member)</p> <p>Start work for Innovation Grant (go over proposal) Innovation grant:</p> <ul style="list-style-type: none"> <li>• Elders are knowledge keepers</li> <li>• Welcome sign in Mi'kmaq</li> <li>• Large banners either inside (fire treated) or out</li> <li>• A report is due by May.31st</li> <li>• Will be highlighted at the September SAC meeting and Principal/Chair will answer questions</li> <li>• Funds must be spent by June.30</li> <li>• Friendship benches</li> </ul> <p>Funds for Math materials and mathology Materials for new Grade 4/5 Teacher SAC would like to look at UFLI supports as opposed HWT for Primary SAC would like to look at Razz Kids (free and has decodables now as well as lessons) as opposed to PM Online through Australia Culture Fair – Cookbooks</p>
<p><b>Special Reports and/or Presentations</b></p>	
<p><b>Policy Input</b></p>	

<p><b>SAC Grant Spending</b></p>	<p>Funds for math materials: SAC receives \$5,000 + \$237 additional (\$1/student).</p> <ul style="list-style-type: none"> <li>● New grade 4/5 suggested to be outfitted with math kits that other classes received last year. Cost \$50 cards, \$50 counters, \$20 colorful counters, \$10 regular dice, \$40 dice in a dice, \$120 containers +\$40 (for the other class still required). = \$330. <u>Voted: Unanimous Approved.</u></li> <li>● New grade 4/5: Request for webcam \$50-100, document camera \$70, wireless mouse \$20, timer \$30. Total estimate: \$220. <u>Voted: Unanimous Approved.</u></li> <li>● UFLI – letters and cookie sheets. 6 cases of magnetic plastic letters \$400 (each case would be enough for 6 kids), \$60 for cookie sheets (\$3/sheet). Could they be shared between classes? P-Grade 2. \$1400 for ½ materials if shared.             <ol style="list-style-type: none"> <li>1. Option A \$1,400 share between classes – Guarantee spending of \$1,400 for these supplies. - <u>Voted: Unanimous Approved \$1,4000</u> and to ask teachers if they prefer to share? If so, ask teachers of ideas or suggestions for direction of funds. If not, reassess option B</li> <li>2. Option B \$2,800 every class gets supplies.</li> </ol> </li> <li>● BlooKet Membership ~\$60/year or Xtra Math ~\$50/year covers 2 classes, for grades 4-5. <u>Voted: Unanimous Approved</u></li> </ul> <p>Planning use of The SAC Innovation Fund \$10,000: welcome space includes all cultures</p> <ul style="list-style-type: none"> <li>● Turn the courtyard into a learning and eating space where children and families can gather. Table and bench sets, window boxes, pea stone, sunshade, mulch, canopy hardware, metal shed, 3 sensory paths indigenous, math and literacy themed</li> <li>● Greenhouse, hire a hen program to lay chickens, art mural cultural representative</li> <li>● Bathroom stalls – positive messages and images</li> <li>● Estimated cost ~\$9959 of listed items and money must be spent by June 2025.</li> <li>● Consider mini committees to handle, and messages out to community ask for occasional help</li> </ul>
<p><b>Additional Agenda Items Added:</b></p>	<ul style="list-style-type: none"> <li>● Voting plan: Vote immediately during the meeting, followed by a 24-hour grace period.</li> </ul>

	<ul style="list-style-type: none"><li>• New online meals: Goes live October 18<sup>th</sup>, first delivery Monday Oct 28<sup>th</sup>.</li><li>• Culture fair cookbooks idea. Another school did it with great success, families/students include recipes. An idea to consider for the future.</li><li>• The School Website has changed. Only current year's data is to be on the website. Website is handled centrally to be consistent across all schools.</li></ul>
<b>Next Meeting</b>	6:00PM-7:00PM ADT. Wednesday November 27th
<b>Adjournment</b>	7:01PM ADT